

How to set a Termly Spelling Baseline Assessment on Emile

A number of trusts and schools set termly spelling assessments on Emile.

Each assessment takes approximately 3–4 minutes per pupil to complete.

Pupils can complete the assessment simultaneously using multiple devices, or one at a time using a shared device.

We offer at least three papers for each year group. These papers have been carefully designed to be of equivalent difficulty. This allows changes in scores over time to provide an indication of pupils' progress in spelling.

Please note that our paper assessments and online assessments have the same content.

Before you begin

This Guide assumes that:

1. you can log in as a teacher
2. your students have usernames and passwords and can log into Emile.

If you need help with either of these aspects, please contact support@emile-education.com

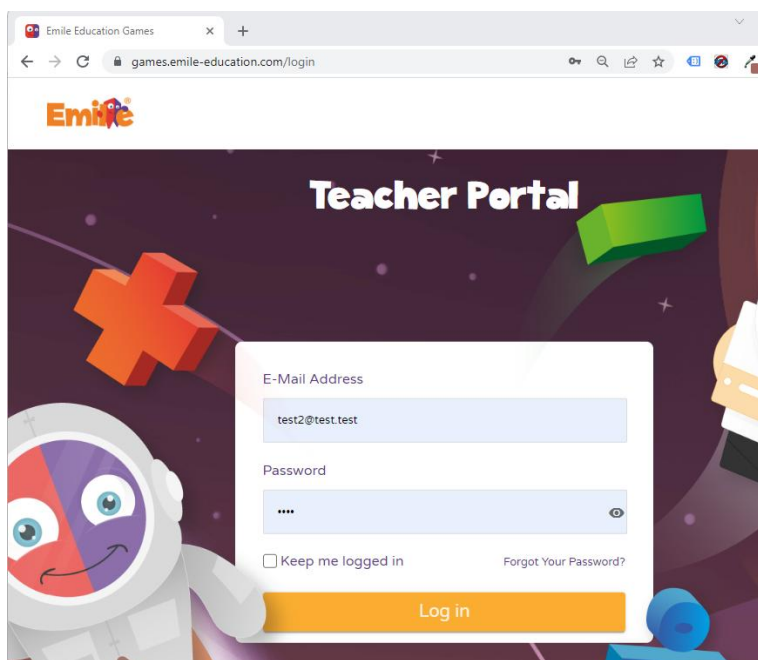
Overview

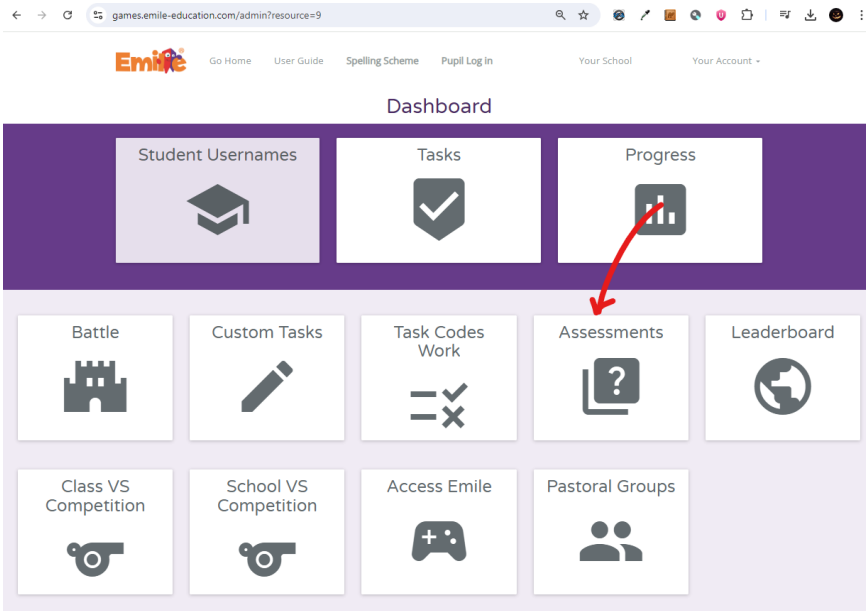
To set up an assessment, you need to:

- 1) log in as a teacher; and
- 2) create the assessment.

Step 1

Go to <https://games.emile-education.com/> and log in using your teacher email address.



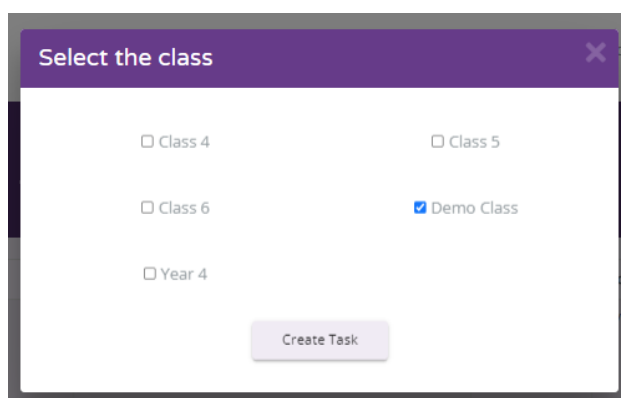
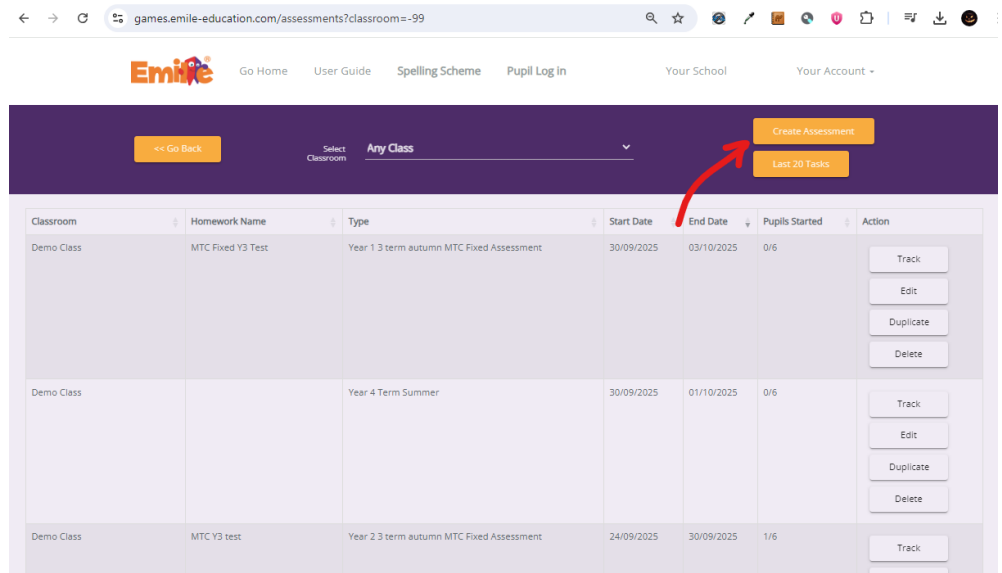


Step 2

From the Dashboard, select Assessments.

Step 3

Select Create Assessment in the top-right corner.



Step 4

Select the class or classes that should receive the assessment.



Step 5

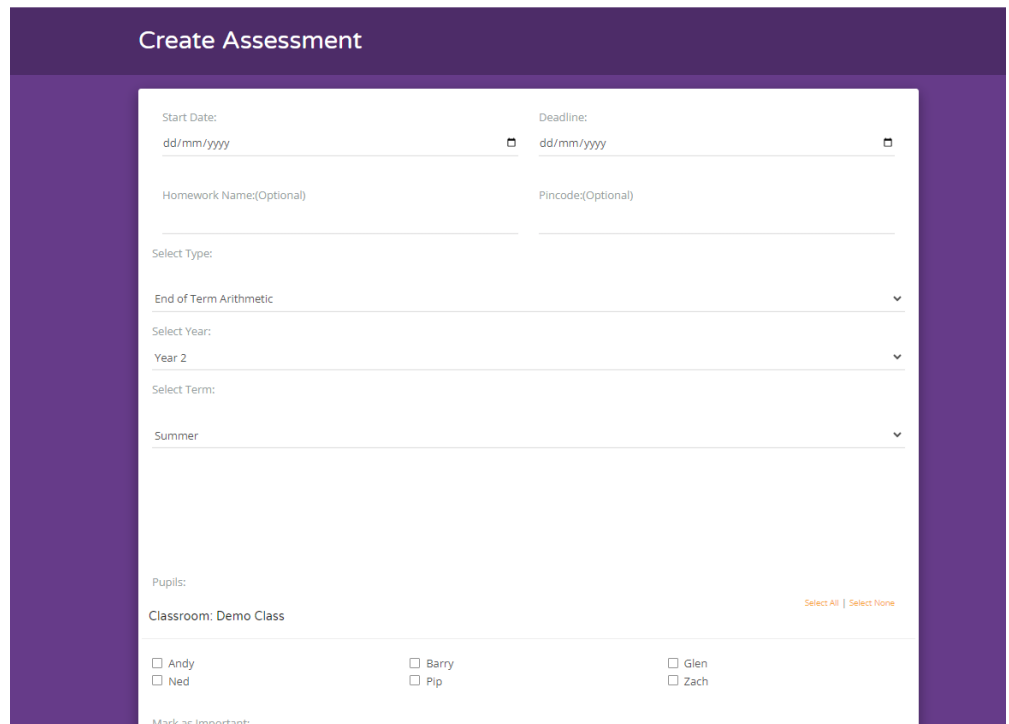
Create the Assessment.

Start date – when pupils can first access the assessment.

End date – when the assessment will no longer be available.

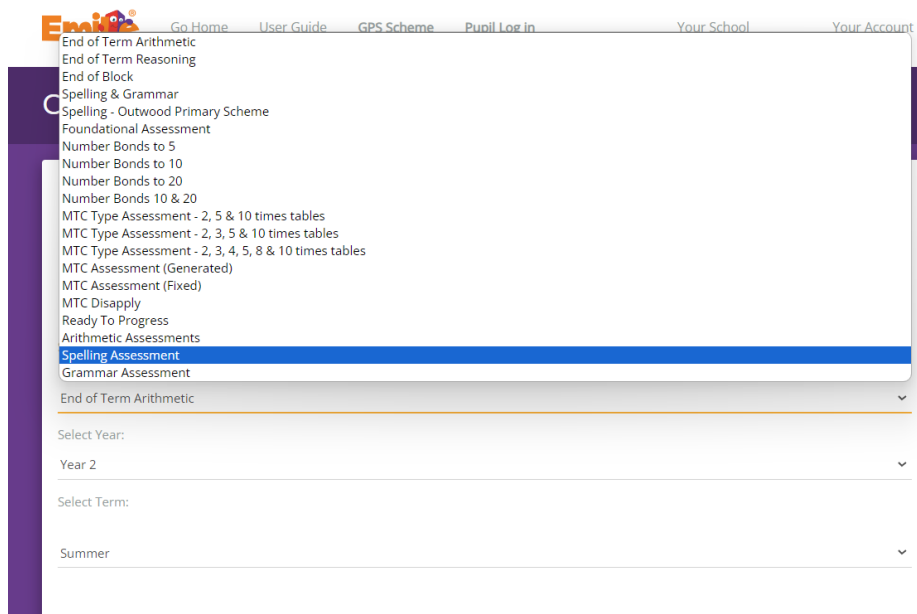
Homework Name – An optional name for the work that is shown to students.

Pin code – An optional PIN that students need to access the assessment (useful to stop students doing the assessment before time).



The 'Create Assessment' form includes the following fields:

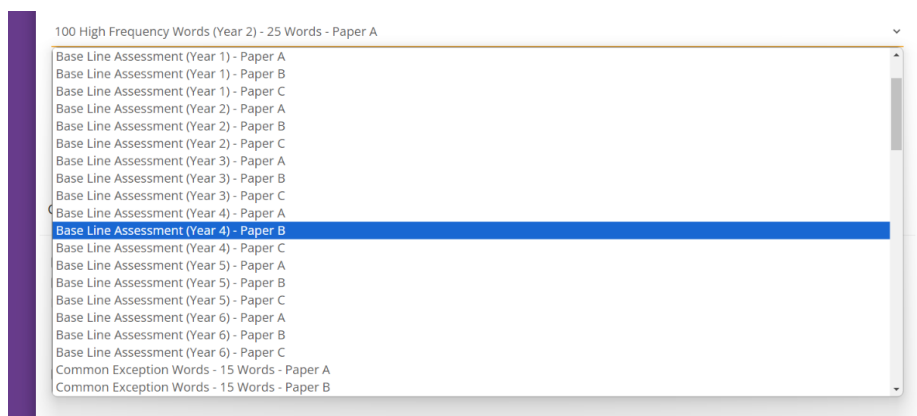
- Start Date:** A date picker with the format 'dd/mm/yyyy'.
- Deadline:** A date picker with the format 'dd/mm/yyyy'.
- Homework Name(Optional):** A text input field.
- Pincode(Optional):** A text input field.
- Select Type:** A dropdown menu with 'End of Term Arithmetic' selected.
- Select Year:** A dropdown menu with 'Year 2' selected.
- Select Term:** A dropdown menu with 'Summer' selected.
- Pupils:** A section with a 'Classroom: Demo Class' label and a list of pupils: Andy, Ned, Barry, Pip, Glen, and Zach, each with a checkbox.
- Mark as important:** A checkbox.



The 'Select Type' dropdown menu shows the following options:

- End of Term Arithmetic
- End of Term Reasoning
- End of Block
- Spelling & Grammar
- Spelling - Outwood Primary Scheme
- Foundational Assessment
- Number Bonds to 5
- Number Bonds to 10
- Number Bonds to 20
- Number Bonds 10 & 20
- MTC Type Assessment - 2, 5 & 10 times tables
- MTC Type Assessment - 2, 3, 5 & 10 times tables
- MTC Type Assessment - 2, 3, 4, 5, 8 & 10 times tables
- MTC Assessment (Generated)
- MTC Assessment (Fixed)
- MTC Disapply
- Ready To Progress
- Arithmetic Assessments
- Spelling Assessment** (highlighted)
- Grammar Assessment
- End of Term Arithmetic

Select Type – Under Select Type, choose 'Spelling Assessment'.



The 'Select Type' dropdown menu shows the following options:

- 100 High Frequency Words (Year 2) - 25 Words - Paper A
- Base Line Assessment (Year 1) - Paper A
- Base Line Assessment (Year 1) - Paper B
- Base Line Assessment (Year 1) - Paper C
- Base Line Assessment (Year 2) - Paper A
- Base Line Assessment (Year 2) - Paper B
- Base Line Assessment (Year 2) - Paper C
- Base Line Assessment (Year 3) - Paper A
- Base Line Assessment (Year 3) - Paper B
- Base Line Assessment (Year 3) - Paper C
- Base Line Assessment (Year 4) - Paper A
- Base Line Assessment (Year 4) - Paper B** (highlighted)
- Base Line Assessment (Year 4) - Paper C
- Base Line Assessment (Year 5) - Paper A
- Base Line Assessment (Year 5) - Paper B
- Base Line Assessment (Year 5) - Paper C
- Base Line Assessment (Year 6) - Paper A
- Base Line Assessment (Year 6) - Paper B
- Base Line Assessment (Year 6) - Paper C
- Common Exception Words - 15 Words - Paper A
- Common Exception Words - 15 Words - Paper B

Select Type – Select the appropriate Spelling Baseline Assessment for the required year group and paper.



Mark as important. Selecting Mark as important prevents pupils from accessing other games until they have completed the assessment. This can be useful if you want every pupil to complete the baseline before continuing with other activities.

Pupils:

Classroom: Demo Class

☒ Andy
☒ Ned

☒ Barry
☒ Pip

☒ Glen
☒ Zach

Accessibility Arrangements:

☐ Enable Accessibility Arrangements
This allows the student to pause between questions.

☐ Disable early submit button
It will automatically submit each answer.

Mark as Important:

☐ Students have to finish an important task before using the rest of the app.

Once the assessment is available, selected pupils will find it in the Tasks section when they log in to Emile. They can select the assessment and choose Play to begin.

